

The Association for Clinical Pastoral Education  
North Central Region  
Business Meeting Minutes  
Chula Vista - October 18-20, 2009

**Attendees** 100 members signed in.

**Materials distributed:** minutes of the October 23, Richmond regional meeting, the 2010/2011 draft budget, draft slate of nominees.

**Call to Order:** Jo Ann O' Reilly called the meeting to order at 4:36.

**Membership Approved the agenda.**

**New NCR Members ad Guests** were introduced including Rev. Sally Schawb, ACPE President Elect, Rev. Stu Plummer, FCPE, Karri Oertlie, Chair Accreditation Commission.

**The minutes of the October 23, 2008 Business were approved.**

**Nominations:** Alice Mc Laughlin expressed thanks for the willingness of members to serve open positions. Positions still open were identified and members were informed that nominations will be closed at 2:15 on Monday 10/19.

**Finances:** Beth Burbank summarized our current fiscal situation by stating that we have a projected surplus of \$45,000 for 2009. Our improved financial state is due to several changes including increased fees, no convocation in 2009, increased annual conference income, under budget committee and continuing education spending, and back student unit fees.

### **Committees and Commissions**

Board of Representatives - Edith Finsaadal and Tim Thorstenson

The board has appointed a task force, including Tim, to recommend ways to reduce the costs of doing the business of the ACPE.

The ACPE board continues to work with FCPE to build trust and clarify roles and responsibilities.

The Board has assigned a work group to consider the Norwegian request for multicultural and multinational training.

We were reminded that the NCR needs to be intentional about collecting data from seminaries.

Edith expressed gratitude for the region's trust in her to serve on the Board of Representatives.

Ethics Commission - Lyle Greiner

Lyle was pleased to announce that there currently are no complaints in the region.

Accreditation - Bob Greene

Bob's report reflects a busy year for the committee. He encouraged all supervisors scheduled for an accreditation review to attend the workshop scheduled during this conference.

Bob reviewed in detail the revision of Appendix 19 (now Appendix 5).

Certification - Bill De Long

Bill De Long reported that the region is doing well with the number of supervisory students in process. He updated recent committee actions and results of paper reviews.

Those who met a committee and were granted their requests:

Rush University Medical Center: Pat Thresher, Karen Hutt, and Willa Brown

Fairview CPE Center - Kyrre Klevberg, Torstein Holten, Caroline Eustis

Advocate - Angela Keith and Janet Mc Lean

Those who met a committee and were not granted their requests:

Iowa Methodist and Blank Children's Hospital - Jennifer Hall and Jerry Kaelin.

The next certification meeting will be at Chula Vista on February 12th, 2010.

RANC

Nothing to report.

History and Research - Dan Leninger

This meeting was the first meeting of the committee since the death of John Thomas. Dan reported that the committee is busy sifting through six boxes of materials that John had accumulated.

Book of Remembrance. Volunteers are needed to prepare pages for Wilbur Hughey and Don Schmauz. Ed Foster will do one for John Thomas.

Strategic Planning - Peter Holland

Peter assured us that his group continues to work on our vision statement,

Clinical Members. No report

## **The meeting recessed until 2:15 on 12:15 on Monday**

### Nominations

Bob Bolin announced that the following changes had been made to the draft slate of nominees:

Additions: History and Research - Dee Brown Daniels, Clinical Members- Dan Gedding\*, Standards- Larry Scholstrom, Board of Representatives- Mark Tabbut  
Subtractions: REM- Dee Brown Daniels, Board of Representatives - Janet Labrecque

There were no additional nominations.

*Moved seconded and passed that nominations be closed.*

### 2010 NCR Annual Conference

The conference will be held at Chula Vista October 10-12, 2010.

Some members expressed interest in considering some other location. During this next year other suitable locations will be checked out

## **The meeting was recessed until 9:30 on Tuesday October**

### Announcements: Jo Ann O'Reilly

Joanne thanked members of the Conference Planning Committee - Susan Thornton and Nancy Wigdahl, and for Gary's assistance to the group.

She announced the retirement of Jim Tonneson and Alice McLaughlin.

### Nominations - Alice McLaughlin

Alice thanked the committee for the opportunity to serve on nominations and for all the good memories of the last 30 years in the region.

*Moved, seconded, and passed that all nominees on the slate with the exception of those for Accreditation and Standards be voted in by voice vote.*

## **Committees and Commissions (continued)**

### REM - Brenda Jackson

The committee made a request that their unspent budgeted funds be added to next year's budget. Gary explained that the board favors the practice of having committees request additional funds from reserves rather than carry over a surplus from the previous year. REM withdrew the request.

### Standards - Dave Rumbold

Dave walked us through a power point presentation of key changes in ACPE 2010 Standards. Dave stressed and urged the need for careful review of these changes. The new Standards are available on the ACW website.

Regarding the standard about the completion of a unit - a member recalled Larry Murtaugh's agreement with rural students for reimbursement in the event a unit could not be completed and asked that Standards take a second look at implications for this standard.

### **Director's Contract**

Jo Ann reported on the evaluation summary of Gary's service as our Regional Director and the board's recommendation, she highlighted Gary's work with a coach to strengthen his pastoral role and his prompt response and availability to all the NCR members. The board recommends to the region that Gary's contract be renewed for two years with a 3% salary increase.

*Moved, seconded, and, passed that Gary Sartain's contract be renewed for two years with a 3% salary increase.*

### **Regional Director's Report - Gary Sartain**

Gary expressed concern about the number of centers with no supervisors and invited us to encourage our colleagues across the country to consider opportunities in the NCR.

Centers Survey: many centers have completed the survey, the hope is to get data from every center in the region. When complete the survey will give us a helpful thumbnail sketch of common financial practices of our centers.

On a personal note, for the first time in 20 years Gary may not be present for all of the ACPE national conference because he will become a grandpa around the time of the conference.

Gary presented the 2010 and 2011 budgets for approval

*Moved, seconded, and passed that the 2010 budget be approved.*

*Moved, seconded, and passed the tentative approval of the 2011 budget.*

### **Election**

Because a number of members leave the conference early recommended that the elections be scheduled earlier. Forty five members people voted in this election

### **Results**

Standards - Larry Shostrom and Laura Kaufman

Accreditation: Virginia Lang, Molly Ward, Dean Meeter, Bob Bowlin

REM: Susan Thornton was appointed to fill a vacancy

### **Annual Conference Committee - 2010**

Brenda Jackson, Michelle Oberwise-Lacock, volunteered. Others are considering.

## **New Business**

### Continuing Education Funds.

Whereas:

- 1 such a high portion of the Continuing Education Fund was not utilized*
- 2 efforts to creatively utilize these funds have raised questions regarding the purpose and scope of the program*
- 3 continuing education is a high value among members of the NCR.*

*Therefore it is moved that the Continuing Education Program and the use of those designated funds be revisited and revised to more closely speak to the general intent and current needs of the membership. The board is requested to appoint a task team to present an action plan by the next meeting.*

Jo Ann asked that anyone interested in serving on a task force contact her.

*Moved, seconded, and passed that REM organize a workshop at our 2010 annual conference for supervisors that focuses on theory and competence of supervision.*

### Nominations Committee

Gerry Krautkramer, Kristin Langstratt, Jennifer Hall, Edith Finsaadal, Dixie Potratz-Lehman

## **Open Discussion**

Communication. As the new board member Mark reported that he plans to create a blog to facilitate communication among the NCR members.

From her experience on the Board of Reps, Edith believes that we need to consider how the NCR communicates with the national organization.

SES Funds - There was conversation about funds for those in supervisory education. One wondered about a central fund for those who need assistance. A suggestion was made that a list of centers be created with the stipends offered SES.

Workshops. - Mark Tabbutt suggested the region develop workshops that could be brought to other regions.

Anyone interested in serving on the task force can contact JoAnn.

### Annual Meeting Guests

*Moved, seconded, and passed that the North Central Region expresses our appreciation for the presentations, dialogue, and gift sharing of Karri Oertli, Sally Schwab, and Stu Plummer at our Annual Meeting.*

*The 2009 Annual Conference committee will determine the honorarium for our presenters.*

Appreciation. Dan Leininger reminded s all that the spirit of many who invested in all of us is inspiring us as we move into out future.

***Adjournment: The meeting was adjourned at 11:23AM.***

Respectfully submitted,  
Janet Labrecque

***\* After the meeting it was established that Dan Gedding is currently not a Clinical Member.***