

**MINUTES
THE ASSOCIATION FOR CLINICAL PASTORAL EDUCATION
NORTH CENTRAL REGION**

**BUSINESS MEETING - RICHMOND, VIRGINIA
OCTOBER 23, 2008**

Attendees: 32 members signed in.

Materials distributed to all: Minutes of the 2008 spring meeting, the actual expenditures to 10/21/08 vs. budget, and the auditor's report

Call to Order: Joann O'Reilly called the meeting to order at 1:43 pm.

Membership approved the agenda

The minutes of the May 18 -20 Business Meeting were approved.

Nominations: Nominees were accepted and ballots cast for the following positions: Bob Green - Accreditation; Osofo Atta and Bill Tallevast – Certification; Janet Labrecque and Laura Kaufmann – RANC. Green, Atta, and Kaufmann were elected.

COMMISSION/COMMITTEE/NETWORK REPORTS

The following members presented reports. See reports attached to these minutes

ACPE Board of Representatives – Edith Finsaadal

Key issues: New Generations Project, ACPE Governance Task Force, FCPE, Board Sub Committee for Facilities, D-Min program for SES candidates.

Recognition: Julian Byrd will receive the 2009 Distinguished Service Award
David Carlson has been granted Supervisor Emeritus

Accreditation Commission – Ellen Swinford

Key Issues: need for help to complete six site visits. Educational Placement sites, complaint policies, ethical policies for students.

Gary will forward an email from Ellen detailing requirements for each center's policy for ethical conduct for students.

Standards – Dave Rumbold

Fifty pages of comments in response to the draft of the new Standards Manual are being reviewed, evaluated, and incorporated. The expectation is that it will be completed in time for the Orlando Conference.

Certification:

Congratulations to Molly Ward from BroMenn Healthcare, a new Associate Supervisor!

REM: no report

There was discussion about the REM unused budgeted 2008 funds.

Moved by Nancy Osborne,
That the NCR carry the 2008 REM balance into 2009.
Seconded by Edith Finsaadal, and **passed**.

A friendly Amendment by Ed Foster
That the NCR REM committee be asked to set minimum and maximum guidelines for scholarships to the REM Invitational.
That the minimum and maximum guidelines for scholarships to REM be determined for each applicant.
Seconded by Edith Finsaadal and **passed**.

Ethics – no report
History and Research - no report
RANC – no report

Strategic Planning Peter Holland. Peter announced the result of the “snappy vision statement” contest’: Transforming Theological Education One Learner at a Time. The committee believes that this vision statement should also be descriptive of the next five years of the NCR. So, there will be a next step in this process. Watch for it.

Regional Director Gary Sartain.

- The following are highlights Gary shared of his work on behalf of the region:
- meeting with seminary reps to advocate for a student in a case of mistaken identity resulting from a CPE site criminal background check.
 - involvement with Altru Hospital in their process of transition and commitment to continuing with CPE in the future.
 - his letter to the CEO and Administration of Northwestern Hospital in response to their decision to drop their CPE program and his conversations with the Accreditation Commission
 - his excitement and affirmation for what is happening with our supervisory education process in the sub-regions, and the “host of strong SES students”.
 - participation in the fall Accreditation conference call.

Financial Update:

- cash flow is positive as unit fees are coming in steadily
- expenses are \$6500 below income due in part to committee expenses being held down.
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Announcement: Carl Towley has retired to our Region and is interested in doing contract CPE work.

New Business:

Regions are being asked to move funds to the FCPE. The advantage is that this move will provide liability protections that we don’t currently have.

Moved by Roger Ring
That Gary Sartain be authorized to do with NCR funds whatever the ACPE has done with the organization’s funds in relation to the FCPE.
Seconded by Bob Petite and **passed**.

Meeting was adjourned at 4:00pm