

ASSOCIATION FOR CLINICAL PASTORAL EDUCATION

NORTH CENTRAL REGION

BUSINESS MEETING

Chula Vista, Wisconsin Dells, May 20 and 22, 2007

Session #1

Call to Order: Roger Ring called the meeting to order at 4:30 p.m. on May 20, 2007. He opened our time together with a meditation from Fred Buechner and welcome of new members and guests. (N.B. Roger R. led in the absence of chair JoAnn O'Reilly whose mother recently passed)

Agenda approval: The agenda was approved with the following additions: remarks by President Elect, Bill Scrivener after Nomination Committee and report on Education Summit by Bill DeLong on Tuesday.

Approval of fall 2006 Minutes: The minutes of the Annual Meeting Nov. 16, 2006, were approved with the following change: pg. 5, under New Resolutions—change “e” of May e, 2004 to “4.” The date now reads May 4, 2004.

Report of Chair/Board: Roger Ring reported the following Board actions:

- Approval of a 3% increase for R.D. Gary Sartain for next fiscal year
- Commitment to evaluation of R.D. through membership survey as Gary will be eligible for a renewal of his 2 year contract at the end of the year.
- Board appointed a task force to explore possible creative ways of crafting the budget, decreasing expenses and increasing income without changing fee structures. Task force is Randy Nelson, Chair, Beth Burbank (treasurer), Laura Kelly (past treasurer) and Gary Sartain. A report will be given to the Board in September.
- Dates for Convocation: Sept. 23-24, 2007 (noon to noon)—. Chula Vista
Spring Meeting: May 18-20, 2008 --Chula Vista
Some had voiced a desire to have the convocation at the Pastoral Center in Madison where the Education Summit was held. A ‘straw’ vote of those at the summit and present at this meeting indicated Chula Vista was preferred.

Budget: Treasurer Beth Burbank presented the draft budgets for 2008 and 2009 (attached to these minutes on file). The 2008 budget will be voted on at the Annual Meeting in October. Salient points Beth noted were:

1. Increase of R.D.’s salary and benefits (set by Lutheran body)
2. Decrease of clinical members who now get equal subsidy for conferences as do supervisors
3. Increase of REM budget to support regional experiences and conferences as the one recently held in Chicago.
4. Deficit budget of \$17,000.00 for 2008 will be explored by the task force exploring options (see above under chair/board report)

Nominating Committee: Chair Ed Foster distributed the draft of nominees for open positions. Clarification was established regarding the Certification Chair position being an automatic position on National ACPE Certification. Nominations from the floor were also received. Official ballot and voting will take place on May 22 at session #2 of the membership.

President-Elect/Report from ACPE: Bill Scrivener shared his gratitude for being with us and for a year to come aboard his leadership position. He briefly explained the SERC (supervisory Education Review Committee) that is a follow-up to the National Task Force. There is hope that this work-in-progress will bring a study document to the total ACPE membership at the October meeting. He also shared the National ACPE Board's commitment to increasing our financial resources of endowment monies and general funds. A consultant has been hired to assist in this financial development effort.

Other Committee Reports; Attached to this minutes are the reports given by the following committees: Professional Ethics, Accreditation, Standards, Certification, History and Research, Strategic Planning.

Award to Ed Lisowski: The History and Research Committee awarded a certificate of recognition to Ed Lisowski for his commitment as a clinical member over the years.

Meeting was recessed at 6:00 p.m. until May 22 at 9:00 a.m.

Session #2: May 22, 2007.

Roger Ring called the meeting to order at 9:15 a.m.
A quorum was established

Board of Representatives report was given by Edith Finsadahl. This report is on file with these minutes. A report will also be forthcoming in the ACPE Newsletter.

Elections: Ballots were distributed --.election process throughout the session

Moved/Seconded/Passed: .That by acclamation the membership elect all positions uncontested other than those for certification and nominating committee.

Election of

NCR Certification Chair: Bill DeLong
(this was held first -a second balloting took place for the positions below)

National ACPE Certification Commission: Sheryl Lyndes Stowman

NCR Certification: Peter Strening, Scott McRae, Marty Halverson, Emilie Wolf, Jeff Billerback

NCR Nominating Committee (by on floor nominations and member acclamation): Chair, Alice McLaughlin, Gerri Krautkammer, Nancy Osborne, Dan Leininger, George Paterson.

Committee Reports: The following reports were given and are on file with these minutes: REM, RANC, Clinical Members, and Conference Planning, Strategic Planning.

N.B. The Strategic Planning committee is going to hold a ‘challenge’ around the development of our vision statement –more details to come but a need for 5 ‘pithy’ words—the person whose vision statement is chosen will receive a certificate for a massage-----

Education Summit: Bill DeLong gave a report on the successful and energizing Education Summit. The proceedings from this summit will be written up (money is in the allocated budget for someone to gather the information and write it up) by July. These proceedings will be made available to all and will be incorporated into the SERC task force work.

Regional Director Report: Gary Sartain reported that

- This has been a ‘tough’ year in the region with lots of personal and professional pain with illness, Center closings, loss of positions and other transitions
- There are new Centers and changing Centers with our supervisory elders (i.e.retired) doing less and less supervisory work. Need to raise up a new generation is starkly before us
- Exploration of Newsletter publication method is being explored --- regular? Internet? et cetera.
- Question for future to explore: the amount of resources invested in the Regional Director office? Need to be a bit pro-active to look toward the future

NEW BUSINESS:

1. Consideration of REM Recommendations. The following recommendations were brought forward by Brenda Jackson from the REM Workshop on “Blessings and Barriers: People of Color in the Supervisory Process” for consideration by the membership.

1. Consider forma of presentations as valuable as written
2. Continue to look at how other cultures adapted the CPE model to their respective culture
3. Continue to look at “How might we address barriers?”
4. Keep focus of Organizational cultural changes
5. Enhance Peer feedback of support
6. View students as students of Region (organization) rather than of the center
7. Know that it is okay to become a Model or Representative Culture than an extension of the existing or established culture/organization.
8. Provide candidates with description to supervisor/committee person, i.e. 2-page summary as a sign of mutuality

9. Have supervisors present/discuss how their theory has changed.

Moved/Seconded/Passed: That Certification explore and implement where possible the recommendations from the REM meeting and that a supervisory person of a non-dominate culture sit on regional certification committees when possible.

2. Bill DeLong brought forward consideration of listing of Illinois (North) in the ACPE Center Directory as confusing to applicants and not serviceable to us. Much discussion was around the regional boundaries and overlap etc. The motion below does not change the geographical distribution but seeks a change in the wording of our region in publications.

Moved/Seconded/Passed: That the Board of the NCR ask the National ACPE to remove the description of the Region as “Northern Illinois.”

3. Budget: Moved/Seconded/Passed: That the membership receive the 1st reading of the 2008 Budget.

4. HAPPY BIRTHDAY to John Thomas ---- 89 years of tremendous service, commitment and growth to be celebrated on Monday, May 28thYES!!!

Meeting was adjourned at 11:22 a.m.

Submitted by secretary Barbara Sheehan

NCR- ACPE, Inc. 2007
Report of Nominating Committee – 22 May 2007

First () indicates area of person, second () indicates year first elected to office for incumbents

NCR Board (2 positions) vote for two

Mark your vote here

- Randy Nelson (MN)(05) 2010 Member at Large _____
- Janet Labrecque (MN) 2010 Secretary _____
- _____ 2010 _____

NCR Accreditation (4 positions) vote for four

- Verlyn Hemmen (MN) 2010 _____
- Stephan Brunelle (WI) 2010 _____
- Sue Ott-Holland (WI) 2010 _____
- Diane Greve (MN) 2010 _____
- _____ 2010 _____

NCR Certification

(Chair) vote for one

- Michelle Oberwise-Lacock (IL)(05) 2010 Chair _____
- Joe Czolgosz (IL) 2010 _____
- Bill DeLong (IL) (05) 2010 _____
- _____ 2010 _____

(Member) vote for five

- Peter Strening (IL)(05) 2010 _____
- Scott McRae (MN) (05) 2010 _____
- Marty Halverson (MN) 2009 (replace Gerri Krautkramer) _____
- Emilie Wolf (DK) 2010 _____
- Mark Malinger (MN) 2010 _____
- Jeff Billerbeck (WI) 2010 _____
- Inba Anantharaj (IA) 2010 _____
- Carlos Sanchez (IL) 2010 _____
- _____ 2010 _____

Strategic Planning Committee

(Chair) vote for one

- Peter Holland (DK)(05) 2010 _____
- _____ 2010 _____

(Member) vote for one

- Bob Petite (IL)(05) 2010 _____
- _____ 2010 _____

History and Research (3 positions) vote for three

- Clyde Burmeister (MN)(05) 2010 _____
- Max Maguire (MN)(05) 2010 _____
- David Middleton (IL)(05) 2010 _____
- _____ 2010 _____

Standards (2 positions) vote for two

- Harley Meyer (WI) 2010 _____
- Shawn Mai (MN) 2010 _____
- _____ 2010 _____

NCR REM

(Chair) vote for one

- Brenda Jackson (IL) 2010 _____
- _____ 2010 _____

(Member) vote for two

- Carlos Sanchez (IL) 2010 _____
- Angela Keith (IL) 2009 (replace John Katonah) _____
- _____ 2010 _____

Clinical Members

(Chair) vote for one

- Steve Melby (IA)(04) 2010 _____
- _____ 2010 _____

(Member) vote for two

- Bob Eagle (WI) 2009 (replace Steve Melby) _____
- Jody Futornick (IL) 2010 _____
- _____ 2010 _____

National ACPE Positions

• **Certification Commission** **vote for two**

- Michelle Oberwise-Lacock (IL)(05) 2010 _____
- Sheryl Lyndes Stowman (MN) 2010 _____
- Bill DeLong (IL) 2010 _____
- Joe Czolgosz (IL) 2010 _____
- Kate Sullivan (WI) 2010 _____
- _____ 2010 _____

• **Board of Representatives** **vote for one**

- Edith Finsadaal (IL)(04) 2010 _____
- _____ 2010 _____

NCR Nominating Committee

- _____ 2008 Chair
- _____ 2008
- _____ 2008
- _____ 2008
- _____ 2008

**Report to the North Central Region from the ACPE Accreditation
Commission**

Prepared by Ellen Swinford, NCR Accreditation Committee Chair

May 14, 2007

The NCR Accreditation Committee met at Chula Vista in Wisconsin Dells March 8-9, 2007 to take action on all Annual Center Reports and three ten-year accreditation reviews—Advocate Health Care, Elmhurst Memorial Hospital and University Good Samaritan.

- NCR reported to ACPE Accreditation Commission that all Annual Reports were received in good order and that all could be received and centers affirmed. The Committee sent recommendations that the three centers in ten-year review process be granted continued accreditation, in some cases with notations.
- We did work consultatively with centers to resolve potential notations as much as possible, so that there were no recommendations for notations around issues that could be easily addressed by way of policy development or minor editing of policies or documentation.
- The NCR Committee also designated Site Visit Chairs and Regional Reviewers for those accreditation processes up-coming later this year at Altru Health System, Loyola University Medical Center and Aurora St. Luke's Medical Center.
- The reading and evaluation of Five-Year Accreditation Reviews are in process, and will be acted on at the Committee's September meeting.
- Since the NCR Accreditation Committee meeting, I am pleased to report that in my capacity as Committee chair, I have granted provisional approval to Elmhurst Memorial Hospital to add Adventist Midwest Health as a satellite, where programs of CPE (Level I/Level II) can be offered. John Bollinger will be supervising a group there this summer. The NCR Accreditation Committee will have opportunity to address this satellite addition and send it forward to Commission for final action in the fall.
- Other NCR Accreditation business ahead in the coming year (2008) includes SITE VISITS and completion of accreditation as member centers for our three Candidate Centers—Christian Homes (Larry Brandon), UICMC (Margaret Neal) and Wheaton Franciscan Services (Linda Bronersky)—and a Ten-Year Continued Accredited Member Site Visit and process for MacNeal Health Network (Dean Hokel), as

well as a Five Year Accreditation Review for Bethesda Christian Counseling Center (Dean Meeter).

At the ACPE Accreditation Commission Meeting, May 2-5, 2007:
Regarding NCR centers requesting Continued Accredited Membership in this cycle:

- All Annual Center Reports were received and all centers were affirmed. *Copies of the Commission Action Reports will be available to be picked up at the NCR Annual Meeting May 20-22, 2007, to be placed in Center files for documentation purposes during Five Year and Ten Year Accreditation Reviews. Copies not picked up during the meeting will be mailed to each Center.*
- The three ten-year requests for continued accredited membership were granted. Specifics on Commission action in each case will be sent to those centers in the course of the next 3 to 4 weeks.

I want to affirm the centers that completed a review this past fall. Every process was collaborative, consultative and transparent. It is clear that everyone shares the commitment to maintain centers where educational quality, student safety and student rights are taken seriously. Supervisors and centers where Standards concerns came to light through the Self Study or during the Site Visit demonstrated a willingness to be address the issues.

Other business addressed during the Accreditation Commission meeting, May 2-5, 2007:

1. The Accreditation Commission has adopted the use of Consent Agenda. Those accreditation requests coming from the regions which the regional Accreditation Committees send forward with positive assessments and no issues of note (either potential for notation or for commendation) are slated to be moved in bloc. This allows the Commission to demonstrate support for the integrity of regional processes and manage its time more efficiently to focus on those situations and issues needing discussion and deliberative judgment. We used the process during the May meeting and found it to serve us well. We acted on all Annual Center reports and about 26 of the 40 other accreditation requests with one vote.
2. An issue the Commission has repeatedly had to reiterate is full implication of Standard 303.1 "All ACPE CPE Centers shall provide a faculty of sufficient size to fulfill program goals and comprised of persons authorized by ACPE. A center's faculty must include at least

one supervisor certified by ACPE as Associate Supervisor or ACPE Supervisor.” This Standard means that it is the responsibility of certified Supervisors to manage administrative tasks and regularly interface with administration and clinical operation in addition to providing direct supervision in sites where the Supervisor is working on a contract basis, or where Supervisory Candidates are providing direct supervision of students or student groups. Wherever there is an ACPE CPE group, there must be a certified Associate Supervisor or ACPE Supervisor managing accreditation processes and engaged in the agency or institution as the recognized manager of educational operations. If you have any questions about this issue in the supervision of Supervisory students, esp. in sites beyond your immediate center, or in the management of component sites or satellites, please consult with me.

3. The Accreditation Commission received a report and set of recommendations from the Accreditation Task Force, which developed out of the Strategic Planning Initiative. The key objective in that plan is to “*maintain a quality Accreditation process, while continuing to promote creativity, collegiality and accountability as key values within the function of Accreditation.*” Task force members include representatives from Standards, Accreditation, Professional Ethics and Certification. Task force goals were to simplify the Accreditation process (i.e., eliminating unnecessary redundancy), make the process consistent, clear and standards-based, and create training for Commission members, regional committee members and Site Team chairs. The task force worked with an educational consultant with background in the USDOE. Key elements of the proposal placed before the Commission were:
 - Creating a pool of national Site Team chairs (perhaps three from each region) who will receive standardized training for their work and be partially compensated for their expertise. These Site Team chairs will be responsible to lead out on all Site Visits and complete all reports in the review process, operating in regions other than their home regions to avoid conflict of interest. It will be the responsibility of the Regional Accreditation Committee to choose one of these Site Team chairs for each center in process within its region. A clear process for selection and de-selection of these Site Team chairs, based on performance and center feedback, will be developed.

- Establishing this pool of Site Team chairs will enable us to eliminate the Regional Review of Site Visits, streamlining the review process and allowing Regional Accreditation Committees to increase their involvement as consultative bodies to centers preparing for Site Visits. It is envisioned that each center will be assigned a regional mentor from the committee, with whom the center can consult. Regional Accreditation Committee members will also complete the Site Visit team, led by a Chair from the national pool.
- Ten-year accreditation reviews and new member reviews will thus go from Site Visit directly to Commission for review and action. This, plus the use of the Consent Agenda (already adopted) will facilitate timely completion.

The Accreditation Commission affirmed these proposals.

The Accreditation Task Force continues its work for another six months, to create a specific process for choosing Site Team chairs, propose a timeline for moving to this new process, prepare a training manual for site team members, and consider additional actions that might enable us to guarantee completion of the process and Commission action reports back to centers within a six month time frame. The work of this Task Force will be presented to the full membership for discussion and acceptance in the coming year.

4. The Accreditation Commission also discussed and took action on accreditation challenges unique to large-scale System Centers with component sites nation-wide, concerns related to centers where Called Reviews had been initiated and next steps needed to clarify the boundary between ACPE and CPSP where clarity has not yet been established. The Commission also began to organize in anticipation of up-coming work to create the 2010 version of the Accreditation Manual. I have been appointed to that subcommittee.
5. The Accreditation Commission and ACPE are exploring the use of web programming and technology to enhance our processes further by eliminating the need to send documents physically from place to place. We are exploring the use of web-based document management systems. A number of educational institutions and accreditation organizations are already using this tool effectively.

Thank you for your support through my first year in service as your Accreditation Committee Chair. Please let me know how my committee and I are doing. We are committed to working collaboratively with you to continue the tradition of quality experiential pastoral education in the North Central Region.

Respectfully submitted,

Ellen M. Swinford, NCR Accreditation Committee Chair

ASSOCIATION FOR CLINICAL PASTORAL EDUCATION, INC.

**North Central Region
Annual Conference
May 20-22, 2007**

Report of Certification Committee

So far in 2007, the National Certification Commission has met a total of 31 individuals requesting Associate Supervisor and CPE Supervisor status. Following are the results of those requests:

Associate Supervisor	12 Total	11 Grant	1 Deny
CPE Supervisor	19 Total	15 Grant	1 Deny

“Passing” percentage is 84 % for 2007. This compares to an average of 65-75 %.

The national office has revised the “welcome” letter that is sent to all people entering the certification process, after they have completed a Readiness Consultation. Included in the letter are instructions for submitting documentation concerning ordination and endorsement to the national office, which will then issue a letter to the candidate indicating that these pieces of the Formal Requirements have been met.

In 2008, the Spring meeting of the national certification commission will be held in conjunction with the REM conference in Memphis (March 30 – April 5). The fall meeting of the commission will be held in conjunction with the national conference in Richmond (Oct. 18-25).

The Supervisory Education Review Committee (SERC), chaired by Bill Scrivener, is in process of examining supervisory education and the certification process. This committee was authorized by the Board to recommend changes in anticipation of the revision of the Standards and the Manuals in 2010. Recommendations of this committee will be presented to all ACPE members at the national conference in Dallas in October.

Congratulations to Dean Hokel and Inba Anantharaj, who were granted their requests for CPE Supervisor, and to Jan McCabe, who was granted her request for Associate Supervisor, at the national Certification Commission Meeting in San Francisco.

Congratulations to Ann Galloway-Egge and Karin Derenne, who were granted their requests for Extension of Candidacy at the regional conference in Chula Vista.

North Central Region
Planning Committee for Annual Meeting
Dean Hokel, Chair

Committee Members

Dean Hokel
Gary Sartain
Amy Snedecker
Mark Tabbut

The planning committee met with Chula Vista staff member Amber at the September retreat to take care of details such as menu, space, and timing and with the Board for direction in program planning. We were guided by the Board to seek feedback from our customers about "How are we doing?" Or "Is our product meeting your needs?"

The planning committee worked with the idea of panels from three customer groups to give us feedback. The panels are seminary representatives, ecclesiastical representatives, and Board Certified Chaplains who have served on certification committees. We then recruited panel participants.

Our question to the seminary representatives goes like this. We talk about CPE as transformational. When the students come back to you, do you see a transformation? If so, how are they changed? Do you see the supervisor's evaluation and if so is it helpful to you?

Our question to the ecclesiastical representatives goes like this. Can you tell if CPE has prepared the student for professional ministry? If your candidates for ordination have been in an in-care process, do you see a difference in them related to when they took CPE? Do you see the supervisor's evaluation and if so is it helpful to you?

Our question to the certification committees of the Association of Professional Chaplain's goes like this. As you read the applicant's materials do you see an integrated person and if so would you attribute any of that to CPE? Does your entire committee see the supervisor's evaluation or does just the presenter get that? How helpful is the supervisor's evaluation to the committee?

The planning committee has also planned worship services for Sunday afternoon, Monday morning, and Tuesday morning. I regret that I am unable to be with you for this meeting. It seems to have become a pattern over the past few years that the chair of the planning committee does not attend the meeting. But I hope that it is a meaningful and fruitful experience for you.

NCR-ACPE CLINICAL MEMBERS REPORT,
MAY 2007

COMMITTEE MEMBERS: Ed Lisowski, BCC, Chair.
Peter Lundholm
Steve Melby
Carol Potter

Annual meeting at Chula Vista 2006 all committee members attended.

Discussion of term limits and elections for 2007.

Carol Potter attended the 2007 National Annual Conference in Tampa, Florida and gave a report.

Steve Melby gave update on his leaving pastoral duties of his church and is available to participate more fully in NCR-ACPE clinical members committee.

Peter Lundholm and Ed Lisowski, Chair term limits are over this year 2007. contact with Ed Foster.

There are approximately 40 clinical members in our NCR.

Letter sent 4/27/07 to all clinical members informing them that the NCR-ACPE Board has now voted to subsidize all clinical members who attend our NCR ANNUAL CONFERENCE.

-Web site www.ncracpe.org

-CCE Credit for Board Certified Chaplains offered by NCR-ACPE- last year 7 CCE.

Review –Mission and Vision Statement of CLINICAL MEMBERS –NCR ACPE.

Annual meeting of clinical members at Chula Vista, 2007.

Signed
Rev. Edward E. Lisowski, BCC
Chairman, Clinical Members
NCR-ACPE
5/16/07

**N C R H I S T O R Y A N D
R E S E A R C H C O M M I T T E E**

Steve Corum, Chair

May 21, 2007

- Research grants availability for 2007. The committee is receiving proposals for 2007. Up to \$3,000 is available.
- 2. 2006 NCR revised history. John Thomas has worked diligently on updating our regional history. Copies are available at the regional meeting.
- 3. Need for new Photo Directory. Our last directory dates to 1995.
- 4. Research Update/ American Rural Ministry Model (ARMM). Ron Mahnke is leading this project that is examining the need for clergy, churches, and rural communities to provide training, education, and pastoral care. The recent calling of Marty Halverson as CPE Supervisor at St. Cloud Hospital is one of the initial steps toward the goal of the ARMM project.
- 5. Record Retention. The NCR has a policy on record retention that is in need of revision and clarification with the advent of the electronic age of email and websites. The NCR History & Research Committee will be working with the Regional Director to determine what needs to be sent to Pitts Theological Library at Emory University in Atlanta, where our archives are located.

North Central Region REM Network Report
May 19, 2007
Chula Vista, Wisconsin

NCR REM Network spent a great deal of time working on the seminar that was held on March 23, 2007 at Advocate Illinois Masonic Medical Center that was designed to help us with some of the questions about people of color navigating the certification process. The REM Network had reported on our desire to have this seminar at our fall meeting. We had approximately four meetings in person or by phone to plan the outcomes we hoped to achieve and the format. The seminar title was "Barriers and Blessings: People of Color in the CPE Supervisory Process". It was a day long seminar that had the following components: a panel of CPE supervisory students of color as well as a panel of those supervisors who work with CPE supervisory students of color to engage from their experience the listed questions on the back of this report; large group discussions; a breakout session with CPE supervisory students and one for CPE supervisors. Osofo Atta facilitated the group and provided notes on the day. A hard copy of the findings will be attached for the permanent minutes. It was agreed that some of the findings would be shared at the Regional meeting and where appropriate that they also be shared at the National level as well. NCR REM will continue to address some of the issues raised at the Seminar. Advocate Health Care and Advocate Illinois Masonic Medical Center graciously paid for the days event as well as breakfast and lunch for all of the participants. There was no charge for attending the seminar.

There was a great turn out for the REM XX Invitational meeting in Indianapolis, Indiana. The theme was "Engaging our Multicultural Voices In Community". NCR had a total of 17 persons present: five cpe students, 3 supervisory education students, 3 candidate supervisors and six associate/full supervisors. Actions from the business meeting included newly elected officers (They are Rev. Harry Simmons, Chair, Rev. Gale Kennebrew, Vice Chair, Rev. Celsa Ayala-Coloma-Sec. and Rev. Nancy Osborne-Treasurer.); a sub-committee to revise the by-laws and bring recommendations to REM 2008; Host REM with ACPE National in 2008 in Memphis, Tenn; Sub-committee to get dates for REM three years out to allow adequate planning.

Respectfully Submitted,

Delois Brown-Daniels, NCR REM Chair

Standards 5-07

David Rumbold, regional chair

This past year Don Dinsmore stepped down from the position of Regional Chair and I have begun to try and learn more about the role and function of the Standards committee. I would again express the committee's thanks for Don's leadership and passion for this work. The first thing that I learned, that was a surprise to me, was that not all regions have a regional standards committee. Input and standards issues are handled in a variety of ways throughout the association. Some regions even consider the membership in total as the "standards committee" – inviting discussion and input from all interested persons. I have come to see that the NCR Standards committee is essentially responsible for gathering this information and passing it forward to the national committee for deliberation and action. I envision us looking for more active ways for soliciting dialogue around the issues facing our organization as they impact the Standards.

This past year the primary task was the review of the Accreditation manual in the five year overall review process. Two concerns were raised in this regard: 1, a policy describing a threshold for successful completion of a CPE program. A study document is being circulated proposing %75 threshold for those entering a CPE program and completing the unit for credit. 2: concerned the need for a standard addressing complaints involving the educational standards. This would separate complaints or grievances for ethical complaints consistent with ACPE Standard 200 and manual 'Processing Complaints of Ethics Code Violations' and a complaint procedure consistent with the requirements of ACPE Standard 300. The Education Standards Accountability Review Process is in a study document format and should be out soon for review. Additionally, some way of tracking this information is being explored.

In the cycle of review we will be looking at the Certification manual and handbook this coming year. This is being approached as a very collaborative activity taking into consideration the many different efforts at work exploring the process.

It was noted that there is nothing in the Standards unpacking what an "International Affiliate Member" is and what it means. It was decided to look into this further.

THE NCR STRATEGIC PLANNING COMMITTEE REPORT

May 2007

"The purpose of strategic planning is to set the direction of the organization to improve its prospects for long term survival and prosperity,"

At the November 2006 meeting of the North Central Region in Tampa, Florida we adopted the Mission and Value Statements that we had been working on for some time. The materials we adopted are being used in the NCR literature and figure prominently on the website. We still have not adopted our Vision Statement. We are working toward a succinct expression of our vision.

ACPE 's strategic planning process has been evolving and we at the North Central Region have been trying to find ways that we can integrate our strategic plans with theirs. Thus, the Strategic Planning Committee is in transition to find a new project. We will continue to work at the pleasure of the North Central Region Board of Directors.

"WE PLAN - TO MAKE A DIFFERENCE"

Bob Petite, Judy Roska, Peter Holland, Roger Ring

Representation and Nominations Committee (RANC)

May 21, 2007

Diane Greve, NRC Representative

- National committee meets once a year by conference call to discuss the national nomination slate for the Annual meeting in the Fall. Otherwise, communication is by e-mail.
- We need to clarify that the representatives we "elect" for national commissions are only nominations that are approved by the Board. This is to be sure everyone is covered by the ACPE liability insurance policy.
- RANC is working on a system to stagger the terms of people serving on national commissions so that we can have a better balance on the committees and commissions. Some may be asked to volunteer to move a three year term to two years, etc.
- A form is being created to collect information on all supervisors that indicates the particularities of each person to help in creating points of diversity, representation, and balance on our committees and commissions. This may be electronic and could be completed on line.

ACPE PROFESSIONAL ETHICS COMMISSION
REPORT FOR NCR SPRING MEETING
May 21, 2007

Earlier this month the Professional Ethics Commission met in Burlingame, CA.

I am delighted to give a similar report to that we used to hear from Oz Anderson during the many years he reported for the Judiciary Committee and sounded a lot like the Maytag repair man. Namely, there are currently no active grievances in any of the nine regions of the ACPE.

Much of the one day meeting focused on planning for and implications of the ACPE/APC Professional Ethics pilot project, which will take effect on January 1, 2008. Prior to the ACPE Conference in Dallas, there will be a training for 36 (18 from each organization), who will become the Trained Ethics Pool and serve as complaint investigators and appeals panel members. There will be a Model Project Commission comprised of the ACPE and APC P.E. co-chairs and four members from each commission. The hearing panel will be drawn from the MPC and will no longer occur at the regional level. This is a relief for some PE members because of how hard it has been in some regions to find trained supervisors to serve on panels. Mediation will be recommended at each step in the new process.

The pilot will be evaluated by the current PE Commissions and recommendations made to the respective Boards at their spring 2009 meetings. If approved, the new joint ethics process will be reflected in the 2010 Professional Ethics Manual. If not approved, a revised ACPE process will probably look a lot like the current APC process, which we agreed seems more efficient and effective.

The continuing PE Commission will focus on educational activities for national and regional ACPE meetings. We began planning for 2008 and likely will be doing workshops on dual roles and conflicting interests in supervision and collegial responsibility and accountability.

Dick Sellers, PEC Rep
North Central Region

ACPE Board of Representative Report San Francisco, California - May 2007

The North Central Region was represented by Edith Finsaadal and JoAnn O'Reilly at the joint meeting of the ACPE Board of Representatives and the Association of Professional Chaplains Board. The meeting was held in early May in San Francisco. Task Groups made up of representatives from each Board considered the following: (1) Pilot for a joint peer review, (2) Publication of joint issue of *Healing Spirit* on the "impact of professional chaplains," (3) Development and fundraising explorations, and, (4) Exploration of issues around professional dues for persons who are members of both organizations.

In addition, the ACPE Board voted to send each CPE Center a copy of the journal, *Reflective Practice: Formation and Supervision in Ministry*, a successor to the *Journal of Supervision and Training in Ministry*.

The Board also heard a report about and discussed the preliminary draft from the Supervisory Education Redesign Subcommittee. A final report will be presented at the October, 2007 Board meeting and, if approved, will come forward as a study document for the membership.

The ACPE Board of Representatives also launched a comprehensive development and fund raising plan in accordance with the organization's Strategic Plan. Its goal is to establish ACPE as the premier organization for the integration of healing, spirituality and education. The Board voted to engage the services of Myerberg, Shain and Associates (M/S/A). M/S/A consults with charitable organizations, foundations and philanthropists and that has a successful track record in assisting organizations such as ours with achieving long-term financial viability. ACPE set an initial goal of raising \$6 million dollars to promote new centers, develop innovative programs and recruit diverse students. ACPE intends to meet its goal from a variety of sources including individual donors, institutions and foundations. The membership of ACPE will have opportunities to learn more about this development and ways to participate in this venture at the national meeting in Dallas.

One of the goals of the Strategic Plan is to increase multi-cultural competence among CPE supervisors and their students. To further that goal all members of the Board will attend a pre-conference seminar on multi-cultural competence before the Dallas meeting.

Also in support of the goal regarding multi-cultural competence and support, the ACPE Board agreed to support a new venture. The Board agree to fund two supervisors The African University Project, hosted by Methodist Le Bonheur Healthcare, Gale Kennebrew's center in Memphis, Tennessee, The Board agreed to fund two supervisors going to Africa to split the supervision of a six student summer '07 unit.

The Board approved the change of the national meeting to spring beginning in 2009. The reasons are that it is easier for the national office and it allows for our meeting with cognate groups..

In the final minutes of the meeting, representatives were reminded that the fall meeting will be a nominating meeting for a new ACPE president. We pass this on for your consideration.