

**ASSOCIATION FOR CLINICAL PASTORAL EDUCATION
NORTH CENTRAL REGION
2006 FALL MEMBERSHIP MEETING**

MINUTES

Date of Meeting: November 17, 2006

Location: Tampa Bay, Florida ---National Conference

Attendees 48 members signed in

Materials distributed to all: Agenda, May 21-23, 2006 Business Mtg. Minutes, Budget (actual 2004 through Preliminary 2007), recommendations of the Board for member consideration, Retirement and Salary survey results of ACPE and NCR and Clinical Members' Report.

Call To Order, Membership approved the agenda.

Chair JoAnn O'Reilly called the meeting to order at 10:30 a.m. Approval of the stated agenda followed.

Determination & Declaration of Quorum was established by the Secretary and verified by the Regional Director.

The Minutes of May, 2006 Business Meeting were approved by the members.

Treasurer's Report:

Treasurer Beth Burbank reported on the positive budget to date indicating the investment income returns are about 7.8% and 8.66% from Legg and Pax World.

She also noted that the sub-region continuing education has had a very positive response.

Chair Report:

Chair JoAnn O'Reilly reported that

- Each region is going to be assessed a surcharge from ACPE
- NCR Board members formed two sub-committees for work and resolutions to be considered later in the meeting
- Board would send flowers to Noel Brown in appreciation for his work and to let him know of our care for him at this time. (Peter Strening will send Gary Noel's contact as many members asked for it as well)
- The Board in September decided that clinical members would be compensated with the same subsidy as ACPE Supervisors for the Fall NCR Conference.

Regional Director Report:

RD Gary Sartain reported

- Life goes as usual except for the "surprises" at a couple of Centers regarding CPE Supervisory positions that have effected not only our colleagues but all of us
- That he has been at many of the sub-regional continuing education events as well as some SIT group meetings
- The results of the survey regarding retirement in NCR and salary surveys of ACPE. (handouts of graphs were provided)
 - The rate of expected retirement of Supervisor exceed new supervisors coming aboard
 - Salaries for Supervisors and stipends for residents of NCR may be a factor in filling some position

Reports of ACPE Commissions and ACPE & NCR Committees and Networks:

(full reports submitted in writing are in Secretary's Minutes)

Secretary's note: Members voted at some point a 15 minute extension of the meeting to complete the business. These minutes are not recorded in direct sequence of events for the sake of order!!!)

A. Board of Reps: Steve Pohlman and JoAnn O'Reilly (for Edith Finsadahl)

- DOE representative was with Board as observer and with some other Commissions as well
- Strategic Plan is organized around 5 concepts as reported earlier to membership – will be a year-by-year review as well
- Spend a great deal of time on the questions of CPSP-ACPE dually accredited Centers---Board had received letters from President of CPSP and others ---- Board did not rescind previous decision in which ACPE Centers may not offer CPSP CPE. ----this is to maintain the appropriate ACPE boundaries. -----ACPE Leadership will meet adult-to-adult with CPSP Leadership for ongoing conversation.
- Board approved \$2000.00 for United Methodist for CPE in Zimbabwe
- Maintained the decision not in have National Certification at REM '07 and working on 2008 in order to facilitate a back-to-back REM conference with ACPE
- As of January 1, 2007 Student Unit Reports will only be electronically available
- Approved a 3- month study leave (in bylaws etc) for Executive Director Teresa Snorton from June 1 – Aug 31, 2007. She will not be available for us during this time.
- Pilot Certification Project Report and Presidential Task force for Supervisory Training was received ---- suggestion was made that this be on the web page for all to review and gain from. JoAnn O'Reilly suggested that each Committee of NCR review these reports in light of how their committee might include them etc.
- Council on Collaboration has been changed to "Spiritual Care Collaborative." This is a 6 group collaborative
- Board is now doing a 2-year budget cycle --- Budget and Investment Committee now changed to Finance Committee.
- A Policy has been set forth for "Guest Supervisors" in order to assure that certification across Nations is compatible and that we are able to learn and utilize the gifts of others at our Centers.
- Each Region is asked to make contact with their seminaries in order to determine the pluses and minuses of their students' experiences of CPE.
- Development Plan continues --- Myers, Berg and Shane have been hired to assist in the raising of funds --\$36,000.00 from endowment has been allocated for a 4-month survey to determine how much we can raise.
- Supervisors Emeritus --- NCR recommended Noel Brown and David Solberg for Supervisor Emeritus status

B. Accreditation ----- Ellen Swinford

- All Centers requesting 5-year, 10-year, postponement or review, addition of Supervisory CPE and addition of satellite were granted. Urban CPE Consortium, Inc. received commendation for "creative re-organization following the loss of funding partners."
- ACPE petitioning renewal of US Dept. of Education recognition
- All ACPE Centers to receive a letter from Decatur asking to declare and report what kinds of CPE the center currently offers: ACPE, NACC, CPSP or other. This response (signed by each center's primary Supervisor, Professional Advisory Group chair and Administrator responsible for CPE) will be required to accompany each Center's 2006 Annual Center Report. A process for addressing ACPE Centers offering CPSP is in place and ACPE accreditation will be withdrawn.
- Members of NCR Accreditation have changed –therefore be on the alert as to each Center's Accreditation Contact for 2006 Annual Report! Ellen to send to Gary the list of contacts to be distributed to all Centers. Reports due January 15, 2007!!!

- Deadline for submission of 5-year reviews in 2007 is March 31, 2007 Submissions earlier will be greatly appreciated.
- NCR Committee and ACPE Commission working on orientation materials and continuing education for committee members involved in accreditation process.

C. Certification ---- Peter Streng

- Most recent granted actions by Commission: ACPE Supervisors: Sue Allers Hattle, Jay Hillestad earlier in 2006: Corky DeBoer, Bob Green, Amy Snedecker, Mark Tabbut.
- 2006 Commission granted actions: Associate Supervisors: Inba Anantharaj, Terry Becker (no longer in Region), Jerry Kaelin, Carlos Sanchez (no longer in Region)
- 2006 Committee granted actions: Supervisory Candidates: Stephen O'Brien (no longer in Region), Digna Campanano, Shawn Mai, Bob Bowlin, Kristin Langstraat
- If a SIT is approaching Candidacy he/she is to contact Deryck Durston at the National ACPE Office.

D. Professional Ethics --- Dick Sellers

- Met with 2 Supervisors and removed their sanctions
- If a Supervisor is involved in a complaint (or other situation) in which institution's attorney is involved –this is the institution's attorney, not yours. Retain own attorney for your interests.
- Recommended to Standards the inclusion of a paragraph in the Code of Ethics on precluding “dual relationships” in supervisory practice.
- Recommended to the Bd. of Reps and they approved a pilot project “for ethical accountability, through a joint ACPE-APC Professional Ehtics Commission.”
- No active complaint processes in NCR at this time.

(no reports from RANC or REM)

E. Standards ---- (submitted only in writing; general highlights here in minutes)

- **GREAT APPRECIATION EXPRESSED FOR DON DINSMORE AND HIS MANY YEARS OF COMMITTED SERVICE**
- Jay Foster recommended to RANC as Chair of Standards Committee; Cathy Bikerton elected as Vice Chair
- Moved that as part of the 5-year Review Process, dialogue with Standards regarding recommendations made by Standards and any emerging issues and trends
- Reviewed Presidential Task Force report, the Accreditation Task Force report, and Certification and Training Task Force Report
- 2 members from Prof. Ethics and 2 from Standards will meet to discuss and clarify issues involved in Core Values and “covenant” or “oaths.”
- Recognized that the confusion of Level I and Level II is not confusion about Outcomes but the references to the Levels created in Standards and in Accreditation Commission.

F. Strategic Planning ---Peter Holland

- Considers their work completed –turned over work to Board
- **Work Completed:**
 - **Mission Statement:** We prepare persons to become competent professionals in ministry, through experience-based process education.
 - **Mission Objectives:** We will empower learners and colleagues to serve and lead in professional ministry, and advocate for peace, justice, life, and healing. We will empower centers and supervisors to engender transformative theological education, integrated spiritual care, and prophetic leadership. We will partner with institutions, seminaries, and faith communities in educating persons and train-

- ing supervisors.
- **Core Values:** Transformative Learning, Care of the Soul, Personal and Professional Integration, Ethical Practice.

MOVED/SECONDED/PASSED : That the NCR membership accept the Mission Statement, Mission Objectives and Core Values as presented by the Strategic Planning Committee.

G. History and Research ---Mary Ann Weigel

- Awarded Ron Mahnke \$3000.00 grant for American Rural Ministry Model (ARMM).

H. Clinical Member (written report only)

- Member list now on NCR web site—thanks to Gary Sartain

I. Nominating Committee—Distributed requests for self nominations for committees.

J. 2007 NCR Annual Conference ---- dialogue with seminary representatives etc.
(no report just a reminder)

NEW RESOLUTIONS

Board Actions Presented for Member Approval:

A. Moved:

1. That the Region rescind the following resolution passed at the NCR annual meeting session of May e, 2004;
 - a. Resolution: in CPE center with a budget of less than \$80,000.00 per year; 1) the supervisor may apply for a waiver when the supervisor’s mileage exceeds 50% of tuition fee for the unit, and/or 2) when the student’s mileage costs exceed the center’s unit tuition.

That the Region be asked to replace the rescinded resolution with the following:

- a. That on request, the Region provide Centers and independent satellites a subsidy of \$150.00 per student for up to 5 students per year when they offer CPE in areas where no alternatives exist within 80 miles for the level of CPE offered
- b. That applications for subsidy documenting compliance with the above be submitted to the Regional Director for approval, with the subsidy to be paid out after completion of the unit when the unit report and student-unit fees for the unit have been received in the Regional office. Centers who are denied payment by the RD for non-compliance with the above parameters may appeal to the NCT Board
- c. That we make provision for twenty \$150.00 subsidies in our 2007 annual budget and that, if approved requests exceed that, we take money from our reserves to cover it
- d. That this policy be revisited annually as a part of our budgetary process.

Seconded/ Passed Unanimously

B. Moved:

That the Region be asked to approve the following:

Given the current solid financial position of the North Central Region and in light of ongoing concerns about Supervisory Education throughout the ACPE, the North Central Region board proposes that \$25,000.00 be used to sponsor a

Supervisory Education Summit to be held in 2007 in the Chicago area. The funds would be used to provide travel and lodging expenses for NCR Supervisors interested in supervisory education, and, for purposes of cross fertilization, to supplement the cost of bringing in a training supervisor from a Center in each of the other eight ACPE regions identified by that region as embodying best practices in supervisor education. The Region will seek additional support and participation (at their cost) from other regions who share the interest and concern about Supervisory Curriculum and best practices that lead to certification as a supervisor in the ACPE.

SECONDED/PASSED UNANIMOUSLY (with suggestions to do regional in 2007 and National in 2008)

BUDGET APPROVAL: Given the above passed resolutions, the Budget with the additional funds as noted in the resolutions was presented. It was Moved/Seconded/Passed to approve the 2007 Budget as presented.

Moved/seconded/passed UNANIOMOUSLY to Thank Don Dinsmore for his years of service, dedication and commitment to NCR and ACPE

Meeting adjourned at 12:30 p.m.

Minutes submitted by: Barbara Sheehan, SP, Secretary.

Report for NCR Certification

The National Certification Commission met November 11-15, prior to the national conference in Tampa.

CONGRATULATIONS to NCR's own Sue Allers-Hatlie and Jay Hillestad, both of whom were granted their request for CPE Supervisor!

The Commission met a total of 24 candidates, 11 requesting Associate Supervisor and 13 requesting CPE Supervisor. 17 of the requests were granted, and there were 7 denials.

The commission received reports on the Pilot Supervisory process and the progress of candidates within that process, the Task Force on Certification, as well as sub-groups within the commission working on M.Div. equivalency and supervisory consultation. The commission will not meet individuals for certification at the 2007 REM conference; however, there is continued dialogue about our annual meeting structure, and in the spring meeting (San Francisco, May 2-5) there will be discussion about meeting in conjunction with REM in 2008 and beyond.

The Board has received the final report of the Task Force on Certification; a panel has been appointed to review the report and submit recommendations. The report will be available on the ACPE web page, and all supervisors are encouraged to review the report.

Your national representatives on Certification are Lyle Greiner, Michelle Oberwise-Lacock and Peter Strening.

Respectfully submitted by Peter Strening

Report to the North Central Region from the ACPE Accreditation Commission
Prepared by Ellen Swinford, NCR Accreditation Committee Chair
November 14, 2006

Regarding NCR centers requesting Continued Accredited Membership in this cycle:

- Northwest Community Hospital, Arlington Heights, IL, ten-year review, granted
- Alexian Brothers Health System, Elk Grove Village, IL, ten-year review, granted
- Urban CPE Consortium, Chicago, IL, ten-year review, granted, with commendation for creative re-organization following the loss of funding partners (Standard 318)
- Lake Forest Hospital, Lake Forest, IL, five-year review, granted
- Carle Foundation Hospital, Urbana, IL, five-year review, granted
- BroMenn Healthcare, Bloomington, IL, five-year review, granted
- Luther Midelfort, Eau Claire, WI, five-year review, granted
- Methodist-Park Nicollet, Saint Louis Park, MN, five-year review, granted
- Mayo Clinic CPE, Rochester, MN, five-year review, granted
- Allina CPE Center, Minneapolis, MN, five-year review, granted
- HealthEast Care System, Minneapolis, MN, five-year review, granted

Regarding NCR centers requesting postponement of review:

- VA Midwest Health Care Network, extension of five-year review to 2007, granted
- Iowa Methodist, Lutheran and Blank Children's, extension of ten-year review from 2007 to 2008, granted

Regarding NCR centers requesting addition of Supervisory CPE:

- The Village at Manor Park, Milwaukee, WI, granted

Regarding NCR centers requesting addition of satellite:

- BroMenn Healthcare, Bloomington, IL, addition of satellite at Riverside Medical Center, granted
- Avera Health ACPE Center, Sioux Falls, SD, directory listing Fargo-Moorehead CPE, a satellite previously added, granted

Congratulations to all! Good work!

Other business addressed during the Accreditation Commission meeting, Nov. 11-14, 2006:

1. The ACPE, Inc. is petitioning to renew our US Dept of Education recognition. DOE evaluator Joyce Jones joined us for most of our meeting. (Parallel process!) She also attended portions of the Board of Representatives meeting and portions of the Standards Commission meeting. She also had conversations with ACPE Ethics Consultant Anne Lockwood. Ms. Jones had already made an initial evaluation of ACPE, bringing to our attention a number of issues we need to address in order to renew our standing with DOE (Think of this as Site Report Part I). Deryck Durston has worked out responses to most of these issues (parallel Center Response to Site Report Part I) and we expect that the ACPE, Inc. will be given continuing recognition with the expectation that, through the first half of next year, the outstanding issues will be addressed (Think of this as continued accreditation with notations). Meanwhile, Ms. Jones's participation in our meetings here in Tampa has allowed her to deepen her understanding of us, our strengths and unique challenges. As the Accreditation Commission ended its meeting, she was able to declare that she "gets us." She provided us with a critical piece of feedback, which will enable us to respond more effectively to a dynamic that has frequently created problems and put students at risk.

There have been many occasions when supervisors, despite having clear guidelines in the Accreditation Manual and duly designated colleagues with whom to consult about accreditation processes, have initiated units in satellite or component sites that have not been assessed and approved by those

charged with that task. Colleagues on accreditation committees have felt themselves held hostage thereafter by appeal to students' welfare. ("If you don't give us retroactive provisional approval, our students won't get credit for their unit!") Ms. Jones pointed out that the greatest disservice to students was the continuation of a unit in an unevaluated site. Her unequivocal counsel was that such situations should receive a cease and desist order rather than accommodation. The Accreditation Commission welcomed the clarity provided by this observation. The Commission intends to follow the DOE recommendation in this matter in future, so please make sure you attend to accreditation processes as you plan for program growth or seek to creatively address stated needs in your area. *Adding new satellites, component sites or Supervisory CPE can be done on a provisional basis as long as I, as Regional Accreditation Chair, am given the required documents with sufficient time to assess them (30 days) prior to initiating programs.*

One last piece with respect to ACPE's request for continued recognition by the DOE. Part of the DOE's process is to invite public comment about those seeking its recognition. There have been a handful of objections filed with the DOE regarding ACPE's request, all of which, fortunately, the DOE finds not germane to their decision. One of these comes from a very passionate gentleman in Florida who believes we promote faith healing. It is his contention that DOE recognition of us would transgress against the First Amendment. The rest of the objections to ACPE's recognition by DOE come from the membership of the College of Pastoral Supervision and Psychotherapy.

2. As you may recall, the Board of Representatives voted last spring that ACPE accredited centers could not also offer CPSP CPE. At its meeting this fall, the Accreditation Commission has worked to establish a process by which that action could be enforced. All ACPE centers will receive a letter from Decatur this fall, asking each center to declare and report what kinds of CPE the center currently offers: ACPE, NACC, CPSP or other. The response to this query will be required to accompany each center's 2006 Annual Center Report, signed by each center's primary Supervisor, Professional Advisory Group chair and Administrator responsible for CPE at the center. The centers which have been offering both ACPE and CPSP CPE will in this report be declaring their choice about retaining ACPE accreditation. ***Please be on the look-out for this inquiry from ACPE and be sure to attach your center's response to your Annual Center Report.***

The Accreditation Commission has also developed a process for addressing reports that a center is offering CPSP CPE. Upon receiving written documentation of such (e.g. from a student, seminary representative or denominational representative) the center's ACPE accreditation will be suspended (that is, no further students can be enrolled and no units beyond the one in progress can be advertised) while the allegation is investigated. If it is found that an ACPE accredited center has offered CPSP CPE, its ACPE accreditation will be withdrawn.

Meanwhile, ***(if you've been sleeping, it's time to wake up and pay attention)*** on the NCR home front, be aware that:

- Gerri Krautkramer will be rotating off NCR Accreditation this winter and Karl Anderson will be joining the committee. I will be working with committee members to re-distribute the work-load, which means that your NCR Accreditation representative may be changing. I will have Gary distribute the list of NCR Accreditation representative assignments to all centers in December. Please be on the watch for that, so that you'll know to whom to send your 2006 Annual Report. Keep in mind that though the deadline for submission of your annual report is January 15, it is not necessary to wait till then to send it. We prefer early to late!
- Likewise, those centers due for their five-year reviews in 2007, do be aware that the deadline for submission for that material is March 31, 2007—and that an early submission is not only possible, but may actually be appreciated. I will be contacting you with the name of the NCR Accreditation Committee member who will be your Lead Reader. The Lead Reader for your review will also be contacting you directly, if s/he has not already done so. You are welcome to nominate a second reader—either by name or by qualification (e.g. colleague who is familiar with Supervisory CPE or with community based CPE, etc.).

- Both our regional committee and the Commission are working on orientation materials and continuing education for committee members and others involved in accreditation processes. These can also be helpful to those preparing for accreditation review at their centers. I reiterate the need, especially for us in the NCR, to be willing to participate in accreditation processes as a collegial support to our common work. It is also a great way for us to do continuing education with respect to program development and management—participating in accreditation processes is very educational! I hope to develop a workshop on accreditation issues for our regional meeting. I'm also planning to invite Karrie Oertli, the new Accreditation Commission chair, to visit and offer education to us regionally, both in our committee and to the larger membership.

That wraps up the view on Accreditation for the moment. Please do understand all our work as an effort to support competence and excellence in pastoral education. We are seeking to be collaborative and provide parameters within which creative relational work can flourish. Do call on your NCR Accreditation representatives and/or me, your NCR Accreditation Chair, with any concerns or challenges you face.

Faithfully,
Ellen M. Swinford, NCR Accreditation Committee Chair

NCR REPORT – FALL 2006 Professional Ethics Commission

1. We met with two supervisors and removed their sanctions.
2. Learning from #1: If you are involved in a complaint (or other situation) in which your institution's attorney is involved, be aware that this is their attorney, representing their interest and not yours. I encourage you to retain your own attorney to protect your interest.
3. We recommended to Standards the inclusion of a paragraph in the Code of Ethics on precluding "dual relationships" in supervisory practice.
4. We recommended to the Board of Reps, and they approved a pilot project "for ethical accountability through a joint ACPE – APC Professional Ethics Commission."

ETHICS ACCOUNTABILITY PILOT: A JOINT ACPE-APC ETHICS PROCESS: recommended by both boards for a two-year trial with on-going evaluation. *This recommendation is for ethics complaints not resolved under current local processes for each association. It does not reflect or anticipate discussions of mergers of other processes or structures of ACPE and APC or other cognate groups.*

Ethics Process: Currently, only the investigative phase of complaints unresolved locally varies significantly between ACPE & APC. Ethics Codes, final hearings, appeals, sanctions and publication are comparable. The pilot project uses the investigative process described in the *APC Process for Addressing Allegations of Ethical Misconduct*.

Trained Ethics Pool: Eighteen people from each association (36 total) will be trained to serve as complaint investigators, hearing & appeals panel members, and sanction monitors. Each associations present ethics commission members will participate.

Model Commission Structure: A Model Project Commission will consist of two co-chairs, one from each association, with eight members, four from each association appointed by the respective associations from their Ethics Commissions for the project. The Model Commission may address ethics education as well as adjudication. The associations will share design, implementation and costs of the Model Commission. If the model is adopted upon evaluation of the trial period, each association will develop procedures to determine its Ethics Commission representation.

Hearing Panel: Four members of the Model Commission will be designated, on a case-by case basis, to receive the investigator's report, hold a final hearing to make findings based on the report (and any further relevant information), and recommend sanctions (as specified by the by-laws of the respondent's association/s).

Appeal Panel: Appeals will be heard by three people designated from the Trained Ethics Pool with no previous involvement with the case. Appeals are limited to current grounds and decided on the written record (present practice).

Sanction Follow-up: The Hearing Panel reports findings & sanctions to the other Model Commission members who are responsible for monitoring sanction compliance.

Mediation: Mediation can be recommended or requested by association representatives or any party throughout the process. If all agree, the process stops for time reasonable to accommodate mediation.

Implementation Time Line

Fall '06: Boards Approved this as a Pilot Ethics Project.

Spring '07: Thirty-six people to be trained at San Francisco APC & ACPE meetings.

June 1 '07: Pilot commences for cases not resolved locally filed after 06/01 or those filed but not yet at a Hearing Panel.

Fall '07, Sp. '08 Progress reports to associations' boards.

Fall '08 Based on Boards' evaluation, any changes to standards submitted.

Spring '09 Based on evaluation information, ACPE/APC Boards asked to approve pilot

as permanent & new manuals and policies reflecting these changes are drafted for 2010.

5. There are no active complaint processes in the NCR.

Respectfully submitted,

Dick Sellers

REPORT OF ACPE STANDARDS COMMITTEE - NOV. 6, 2006

Action of the Committee:

- (1) Jay Foster recommended to RANC as Chair of Standards Committee
--Cathy Bickerton elected as Vice Chair.
- (2) Prepared Report to Board (scheduled for 3:30 pm Mon)
- (3) Moved that as part of the 5 year Review Process the various Commissions be in ongoing dialogue with Standards regarding recommendations made by Standards, and emerging issues and trends.
- (4) As a result of review of Ethics Commission Manual, it was agreed at the Spring Meeting ('06) that two members from PE and two from Standards would meet to discuss and clarify issues involved in Core Values and "covenant" or "oath." No action taken. Ongoing matter.
- (5) Received Report of "ACPE Presidential Task Group on Training and Certification" (Aug 2006).
- (6) Reviewed Standards "Five Year List." List generated in Spring 2005, promoting identification and response to issues confronting ACPE (both current and future).
- (7) Met with rep from Accreditation (+ observer from DOE)
--Specifically we discussed the Accreditation Manual and the Accreditation Commissions experiences with the Manual; eg, where is it working; not working; what needs to be changed; etc. Alluded to the need to focus on "who/what we are as an organization" -- process education.
- (8) Meeting with Tim Thorsteson re Presidential Task Force on Training and Certification. Task Force recommended creation of Commission that will study report and related material and provide recommendation and means of implementation. (Assume this will be presented as report of Board) Develop a more streamlined and effective process of certification, while maintaining the cost effective interactive, subjective nature of supervision and the process. A Study Document will be created and mailed to the membership.

- (9) Received Report of Accreditation Task Force (Jay Foster) - presented to the Board 11/13. Task Force contracted for consultation with a leader within the Accrediting Council for Continuing Education and Training. Task Force sought response from Standards Committee.
- (10) Review of Accreditation Manual re questions, concerns, inconsistencies with Standards and within the Manual itself...It seems increasingly evident that Appendix 19 is not helpful to the supervisor and the accreditation process.
- (11) Revisited CPE (Level I and Level II) - language, intent, confusion, etc., etc. It became clearer that the issue is not Outcomes, but the references to Level I and Level II and the confusion that it may and does create in Standards and Accreditation.

My thanks to members of the NCR for your contributions to me and the work of the Standards Committee. My best wishes to David Rumbold as he assumes the position of NCR Standards Committee Chair and NCR representative to the National Committee.

Respectfully,
Don Dinsmore

CLINICAL MEMBERS REPORT

Clinical members: Edward Lisowski – chair
Steve Melby
Peter Lundholm
Carol Potter

All committee members were present for the Regional meeting. Discussions about new committee members since terms of two are being completed – Ed Lisowski (chair) and Peter Lundholm. New member was welcomed –Carol Potter. A new chair will need to be selected and two new members. This is a critical issue because clinical members have not attended the Regional meetings in any significant numbers for many years. It was noted that the past Regional meeting had general sessions and workshops that were helpful and meaningful for clinical members as well as supervisors. We hope that this will continue so that we may encourage the clinical members to attend. We renewed the old issue of trying to encourage supervisors to use the clinical members who have volunteered to be a resource for supervisors and their cpe students e.g. as hospice specialists. The Directory of Clinical Members has been published in our ncr-acpe web site thanks to Gary Sartain. Our budget has been used sparingly in support of our committee members and in mailings sent out by this chairman. Communications have continued between committee members through e-mail and phone calls. This chairmanship will conclude after many years of service to our ncr-acpe at our Spring Regional meeting 2007.

Rev. Edward Lisowski, BBC
Chairman of Clinical Members Committee

Nominating Committee Seeks Nominations for Elections at the 2007 Annual Meeting

The NCR Nominating Committee invites you to consider nominating yourself to serve on a committee related to the North Central Region. There are opportunities on most of the committees for your participation and service to help make the NCR a dynamic resource for students, supervisors, seminaries and clinical members!

Please see the NCR webpage and use the NCR leadership link in the left column to get to the general leadership page. Then click the link to the leadership listing entitled “Complete listing of 2007 NCR Leadership (pdf)”. This will provide you with the complete listing of officers and when their terms expire. Please look over the opportunities and send an email to nominate yourself or call or write your nomination to:

Ed Foster, Nomination Chair: Aurora Sinai Medical Center, 945 N. 12th Street, Milwaukee, WI 53233
edwin.foster@aurora.org **414-219-6086**

**North Central Region, A.C.P.E.
Board of Representatives Report
November 11-14, 2006
Tampa, Florida
By: Steve Pohlman**

The ACPE Board of Representatives met at the Grand Hyatt Hotel in Tampa, Saturday evening through Tuesday, prior to the Annual ACPE Convention. Edith Finsaadal is recovering from surgery and was represented by JoAnn O'Reilly on Saturday, Sunday and Tuesday and by Tim Thorstenson on Monday.

The Board sent flowers to Joan Hemenway who has resigned as President due to a terminal illness.

We conducted the business of the organization under the outline of the ACPE Strategic Plan's five initiatives:

- I. Contextual and pastoral education
- II. Supervisory education and certification
- III. Development and fundraising
- IV. Multicultural and international learning
- V. Organizational relations in pastoral care

The major actions of the Board:

- Heard the report of the Spiritual Care Collaborative (the former Council on Collaboration) and its plan for a joint meeting in Orlando, Florida in spring 2009 among its six member organizations.
- The ACPE Annual Conference will be in the spring of 2009 and in the following springs due to end of the year audit issues, cost of hotels, and opportunity to collaborate with other pastoral care organizations that hold spring annual meetings.
- Approved MSA, Myerberg Shain and Associates, to do a marketing study over four months as we move into our development and fundraising initiatives.
- Approved our Executive Director's study leave for June 1-August 31, 2007.
- Funded \$2,000 for summer ACPE at Africa University in Zimbabwe.
- Responded by letter to CPSP regarding dual centers of accreditation with ACPE. Our leadership will dialogue in person with CPSP leaders early in 2007.
- Approved "Working Toward Ethical Accountability," through an eventual Joint APC and ACPE Ethics Commission. The timeline for implementation is 2006 to 2009.
- Encouraged the Certification Commission to offer REM certification opportunities in 2008. The C Commission is actively addressing this issue.
- Electronic student unit reports (no paper reports) will begin January 2007.
- Heard report from Margot Hover on the completed pilot certification project.
- Heard report from Tim Thorestenson on the Presidential Task Group on Training and Supervision. By fall 2007, a task group will make final recommendations to the Board for possible substantive changes in our certification process.
- Approved a governance surcharge to each region annually in December to fund leadership expenses. The formula is based on the number of full supervisors in each region. Retired active are not in the formula.
- Approved an "International Guest Supervisor Policy," for international persons who supervise in the U.S.A.
- Each region is to appoint a person or persons to establish ongoing dialogue with GSR (Graduate Schools of Religion) and seminaries.

This is the final meeting of my six-year term as a Board representative for the North Central Region. Thank you for the opportunity to serve our region. Edith Finsaadal and Barry Britton are your ongoing representatives.

Editor's Note: This was also the last meeting for Randy Nelson as the Seminary Representative to the Board of Representatives. A big thank you to both Steve and Randy!!

NCR Budget vs. Expense Information	BUDGET 2006	YTD to 11/13/06	BUDGET 2007
<u>INCOME</u>			
Unit Fees	122000	104255	122000
Certification Review Fees	1800	3150	3000
Accreditation Review Fees	3000	3079	3080
Revenue Sharing-A.C.P.E.	900		
Investment Income	11000	15372	12000
Miscellaneous Income		1535	
Center Fees (20%)	11000	12223	12500
Registration For Regional Mtg	8500	10472	10000
Reimbursed Expenses		2041	
TOTAL INCOME	\$158,200	\$152,127	\$162,580
<u>EXPENSES</u>			
COMMITTEES:			
Nomination	500		400
Certification	5000	6342	6000
Accreditation	7000	7419	7000
Standards	1500	1115	1200
Strategic Planning	1500	403	750
History and Research Committee	1500	1876	1800
Research Awards and Grants	4500		3000
Annual Conference	300	648	400
Professional Ethics	500		500
Hearings	1000		1000
Clinical Member Services	1500	744	1500
NCR REM Network	2000	2083	2000
TOTAL COMMITTEE EXPENSES	\$26,800	\$20,630	\$25,550
ANNUAL CONFERENCE:	20000	23639	24000
Program	3000	3280	4000
TOTAL CONFERENCE EXPENSE	\$23,000	\$26,919	\$28,000
ADMINISTRATION:			
Salaries	50990	42492	52519
Benefits	18764	15637	19797
Regional director's Cont. Ed.	1000	607	1000
Regional Director's Expenses	7500	5814	7500
Office Expense	7000	6570	7000
Accounting and Audit	1700	1550	1700
Board's Expenses	4000	2704	4000
Taxes and Miscellaneous	500	489	500
Annual RD Consultation	1500	1286	1500
Liability Insurance	1600	1676	1700
Acpe Board of Reps surcharge			2000
TOTAL ADMIN. EXPENSE	\$94,554	\$78,825	\$97,216
CAPITAL EQUIPMENT & MAINT.	\$500		\$500
CONTINUING EDUCATION	\$15,000	\$13,013	\$15,000
Expenses to Be Reimbursed		1231	
Allocated Grants	3000		28,000
TOTAL EXPENSES	\$162,854	\$140,618	194,266
NET SURPLUS (DEFICIT)	(\$4,654)	\$11,509	(\$31,686)