

Minutes
NCR Annual Meeting
May 2 – 4, 2004

Sunday, May 2

1. Call to order and the determination that a quorum was present was made by Regional Chair, Tim Thorstensen. 57 members registered their attendance.
2. The agenda was approved as distributed.
3. Introduction of new members and guests followed.
4. The Minutes of the Fall, 2003 meeting were approved as distributed.

5. Reports

Chair/Board – Tim Thorstensen

- Finances are in good shape.
- Strategic planning committee will lead a session on Tuesday morning.
- On the national level, a certification pilot project and a Presidential Commission to be established to review the whole process has been approved.
- Accreditation fees will be billed on a yearly basis.
- A recommendation to extend the contract of the Regional Director will be voted on later during this assembly.
- Oct. 10 and 11 will be the dates of the Fall Convocation at Chula Vista and it will include another phase of the Strategic Planning process.
- Peer Review reminder letters will be sent out. (This is the year of accountability for all but 36 of the Region's Supervisors).
- Thank you to Mike Carlson and Randy A. Nelson for service on the board as their terms are concluded.

Regional Director – Gary Sartain

- The region proved to be good hosts for both the National Conference (Fall, 2003) and the REM conference (Feb., 2004). Planning Committees for both events are to be commended.
- Sub-regions have been organizing good continuing education events.
- There is a concern about the future of CPE in rural areas. A number of centers are closing or have closed; at the same time some new starts are happening.
- Questions: should e-mail be used more/exclusively for the newsletter, verification of receipts for money received, etc.? Are there other instances of communication that could be done electronically?
- The RD expressed appreciation for support to him and his family on the occasion of the death of his father.

Finance/Budget – Laura Kelley

- 2004 budget – expenses so far are well within budget
- Investments have been changed from LB Fund to the PIMCO Fund. We have total assets of \$228,000.
- Proposed 2005 Budget (see attachment) will be acted on later.

Nominating Committee – Larry Easterling

- Preliminary state of candidates was presented (attached).
- It was suggested that a call for nominations be sent out to the membership prior to the assembly.

Professional Ethics – Mary Ann Weigel (written report attached)

Accreditation – Nancy Wigdahl (Written report attached)

Certification – Peter Strening for Steve Corum

- Corky DeBoer – granted Associate Supervisory status in Dallas
- Stephan Brunelle – granted Supervisory status in Dallas
- Kardin Derenne – achieved Supervisor in Training status

Standards – Noel Brown

- Standards are being rewritten at the national level.
- The NCR Standards Committee needs members who are women and people of color.

History and Research – Ron Mahnke (written report attached)

Strategic Planning – Peter Holland

- A workshop on Tuesday will begin a planning process for the region.

Clinical Members - Ed Lisowski

- Ed participated on the planning committee for last fall's national conference. Clinical members co-sponsored a workshop there also.
- Clinical members of the region will be doing some work on the process of electing the clinical members to the Board of Reps.
- Members would like to see more supervisors involved in hospice work.
- Members are concerned about providing pastoral service in rural areas.

RANC – Michelle Oberwise-Lacock

- There is continuing concern about the issue of diversity of leadership at the national level.
- Thanks for the help all members gave for last fall's conference.

Conference Planning – Diane Greve

- Announcements related to the conference were made.

Monday, May 3

1. Tim Thorstensen called the meeting to order.
2. Reports

ACPE Board of Representatives – Steve Pohlman

- The Board consists of 26 members and meets twice a year. It met last weekend in Dallas.
- Manual Writing Steering Committee - New manuals will go into effect in 2005 and will have a 5 year life.
- Certification Pilot Project - Project is strongly supported. Twelve persons will participate and be followed by the same committee the whole way.
- There is a need for more Professional Ethics panelists, especially persons of color.
- The Council on Collaboration is working on universal standards for chaplains related to a number of organizations.
- The 2005 National Conference will be in Hawaii and the membership is encouraged to think creatively about how to deal with costs.
- There is grant money available from ACPE for creative projects.

History and Research – George Patterson

- A distinguished Service Award will be presented at the banquet this evening (Ken Siess).
- No applications have been received for the \$3,000 research grant award.
- Persons eligible for Supervisor Emeritus status should be identified to the committee.
- Members are encouraged to prepare their own pages for the Book of Remembrance.

ACPE – Jim Gibbons

- The multi-cultural competency task force will bring its report to the Portland conference.
- Recent new institutional members relating to ACPE reflect the continuing growth in diversity
- Board has provided support to the national office through 1) facilitation and contract with Herman Resources Dept. of Emory University, 2) the establishment of an associate director

position, Dyrek Durston, and 3) by supporting bringing the Information Services dimension of the office up to speed.

- Council on Collaboration. A monthly conference call of leaders from 6 organizations plus twice a year meetings have been the working mechanisms through which “universal” standards are being developed. A request is being made for money to respond to a matching grant proposal of \$100,000.

3) Nomination Process – Larry Easterling/Tim Thorstensen

Presidential appointments to the History and Research Committee were announced – John Thomas and Harvey Berg.

Presentations for presidential candidates – Joan Hemenway and Bill Scrivner – were made.

4) REM Report – Dec Brown-Daniels (written report attached)

5) Resolutions to be brought to the business session on Tuesday include:

- A request from History and Research that \$1500 be allocated for revision and publishing of the history of the NCR.
- A request for a graduated scale for unit fees. Dean Mester will bring a proposal.
- A board proposal to support the Council of Collaboration in the amount of \$5000.

Tuesday, May 4

1) the ballot was distributed and the results of the election were: (50 ballots cast)

Secretary – Barbara Sheehan – IL 2006

Member at large – Randy A. Nelson – MN 2006

Standards – Dixie Potratz-Lehman – D 2006

David Rumbold – W 2006

Shelly Hartsook Bergstrom – IL 2006

REM – Inbarasu Anartharaj – IA 2006

Edith Finsaadal – IL 2006

Carlos Sanchez – IL 2006

It was MSC to cast a unanimous ballot for the slate of candidates who were uncontested.

2) the following resolution with respect to fees was MSC.

Resolution:

Many of the training centers in rural areas of North Central Region have closed. But, this hasn't diminished the enthusiasm of the clergy in these rural areas wanting CPE training.

Request: that the CPE centers providing supervisors to these rural areas receive encouragement and support by waiving regional fees through the following criteria:

1. in CPE center with a budget of less than \$80,000 per year: a. the supervisor may apply for a waiver when the supervisor's mileage exceeds 50% of tuition fee for the unit, and/or b. when the student's mileage costs exceed the center's unit tuition.
2. the supervisor will make application for waiver through Regional Director for approval.
- 3) It was MSC to give a grant of \$5,000 to the Council on Collaboration from the 2005 budget.
- 4) It was MSC to adopt the presented budget with the following amendments:
 - \$1500 would be added to the History and Research Budget line
 - \$5000 would be added as a grant for the Council on Collaboration
 - the projected deficit is thus raised from \$11,955 to \$17,455. (see attached)
- 5) It was MSC to approve the Governance Manual Revisions as proposed.
- 6) The membership offered its thanks to the Conference Planning Committee – Diane, Jojo, Nan – for a job well done.
- 7) The meeting was adjourned at 9:30 AM

Respectfully submitted,

Randy A. Nelson, Secretary