

General Membership Business Meeting
North Central Region – ACPE
Grand Geneva Resort & Spa
Lake Geneva, WI
November 13, 2003

Present: 79 members

- 1) Tim Thorstenson, Regional Chair called the meeting to order at 4:15 p.m. and offered prayer.
- 2) With the declaration of the presence of a quorum, Tim called for the approval of the agenda which was agreed to by the membership.
- 3) New members to the region and Emeriti Supervisors were introduced and their presence acknowledged with applause.
- 4) The Minutes of the Membership Meeting of Oct. 13 – 15, 2002 (previously distributed and also attached to the agenda) were approved as written.
- 5) The Treasurer's Report was distributed by Treasurer Laura Kelly. It included a report on the current operating budget through October, 2003, a Profit and Loss Statement also through October, 2003, a Balance Sheet through the same period, and the proposed 2004 budget (attached).
- 6) Tim's report as Board Chair was used to tell the story of the summer unit he supervised as illustrative of the vulnerability and humanness that can surface in CPE and gives to it its power as a learning experience.
- 7) Gary Sartain began his Regional Director's report by pointing to a number of changes that have taken place in the region including the fact that a number of supervisors and centers are in transition with several centers currently without supervisors. Other comments referred to
 - a) The adoption of new software which has been very valuable in managing the financial resources of the region.
 - b) The Board action which created the new Committee for Strategic Planning out of what was the Development Committee and the Theological Education Committee.
 - c) The fact that he has been freer to visit centers and sub-regions since he resigned from Good Samaritan in April.
 - d) The variety and diversity of the consultations in which he has been involved with both centers and students.
 - e) His impression that overall the work of students appears to have been stronger this year.
 - f) The fact that the work of planning for this national conference had been fun but also real work.

Gary was commended for the substantial work that he has put in in managing the details of the planning for the conference. He was also commended for the quality of the Regional Newsletter. J. Thomas asked the Board to consider giving Gary a bonus for his work on the Conference Planning Committee. All members of the Planning Committee were thanked by Tim on behalf of the region.

- 8) Reports from ACPE Commissions and ACPE and NCR Committees and Networks followed.

ACPE Commissions

Board of Representatives – Janet Lebreque and Steve Pohlman

Janet concludes her six years on the Board at this time. She reported on several important items from the Board of Representatives.

- A disclosure statement intended to strengthen accountability will need to be signed by all supervisors and clinical members.

- A collaborative project between CPE and cognate groups with respect to the identification of universal/common standards for chaplaincy and its practice, educational criteria, and ethical behaviors continues to unfold.
- A legal opinion suggests the likelihood that how regional expenses are audited will need to be changed.

Steve (and the membership) expressed gratitude to Janet for her service.

- A consultant to the multi-cultural Task Force, Dr. Lee, has assisted the Task Force in working with a survey intended to help in developing competencies, resources, etc. around multi-cultural realities.
- Medical pass through money is quite limited under new regulations. The rules will likely be challenged/appealed once a center's claim has been denied. ACPE will be in conversation and collaboration with other groups around this issue.
- A privacy act (FERPA) raises questions of confidentiality in the release of materials in complaint procedures. ACPE counsel is not to release such materials without consultation with the national office.

Budget and Investment – Clyde Burmeister

- Nationally, the financial picture looks good for ACPE.
- The recent development of a Capital Fund has made it possible to cover unexpected costs at the National Office this year caused by expenses related to plumbing problems.
- The budget assumes a 3-5% increase in fees in the next year. A new fee structure is being put in place which will include an annual \$250 accreditation fee rather than fees associated with the 5 and 10 year reviews.

APCE and NCR

Accreditation – Nancy Wigdahl

- A written report was distributed (attached)

Certification – Steve Corum

- A written report was distributed (attached). At this meeting 21 persons met committees at the Associate level and 14 were certified and 6 met committees at the Supervisor level and 4 were approved.

Professional Ethics – Ken Seiss, Mary Ann Weigel

- Ken S. indicated he goes off the committee with this meeting. The Commission has had difficult work to do with three colleagues sanctioned.

RANK – Michelle Oberwise-Lacock

- The work to assume appropriate diversity in the governing structure of ACPE continues.

REM – DeLois Brown Daniels

- A written report was given (attached) with a reminder that REM 2004 will be held and hosted in the North Central Region.

Standards – W. Noel Brown

- A written report was given (attached)

Peer Review – Kate Sullivan

- Kate gave a verbal update on the process.

NCR

Strategic Planning – Peter Holland

- The committee will begin to function with the election of members at this meeting.

History & Research – Ron Mahnke

- Ron had prepared a written report (attached) but was not present to distribute it in person because of health reasons. His plan is to continue as chair of the committee. Nominations for recipients of the Distinguished Service Award are welcome.

Clinical Member – Ed Lisowski

- A written report was presented (attached)
Nominating – Larry Easterling
- A written report was presented (attached) with nominations added.
2003 ACPE Annual Meeting – Joan O’Reilly, Bob Petite, Michelle Oberwise-Lacock
- The conference currently in progress was allowed to speak for itself.
2004 NCR Annual Conference – Diane Greve
- It will be held at Chula Vista May 2 – 4, 2004.
- Other members of the Planning Committee are Nan Aalborg and JoJo Orosa.
- Diane is meeting with the Board later this evening to move ahead with the planning.

9) Action on Board Resolutions

The proposed continuing education guidelines for sub-regions were moved and seconded but NOT PASSED.

“All monies allocated by the NCR to the sub-regions for the purposes of continuing education of supervisors shall be used to:

1. support events that enhance the practice of supervision and/or strengthen professional development as a supervisor of CPE; and
2. support inclusive events open to all supervisors and supervisory candidates.”

The 2004 budget was presented.

- It was amended to include the following request: that the NCR contribute \$5,000 for REM 2004 to help underwrite the cost of the speakers.
- The amendment was Moved, Seconded, and Carried.
- The budget, as amended, was Moved, Seconded, and Carried.

Elections were held with the following results (see Nominating report)

National – ACPE Board of Representative, class of 2006

- Edith Finsaadal
Certification Commission, class of 2006
- Lyle Griener
Standards Committee, class of 2006
- no election

North Central Region - Standards

- Don Dinsmore
Strategic Planning Committee
- chair, Peter Holland
- member, Robert Petite
- member, Sue Ott Holland
- Certification – to fulfill an unexpired term
- Scott McRae
- Accreditation – to fulfill an unexpired term
- Stephan Brunelle

10) The meeting was adjourned after a few announcements.

Respectfully submitted,

Randy A. Nelson
Secretary