

Book of Remembrance Page Suggested Outline

Please limit what you write to one double-sided sheet of paper, placing a photo of the supervisor being remembered in the upper right hand corner (or, leaving a space for such). Also, please use a size 12 font, preferably Times New Roman, for reading ease. One copy of the completed page will be placed in the master Book of Remembrance housed at the ACPE national office in Decatur, GA, and one copy will be sent to the ACPE archives at Pitts Theology Library at Emory University in Atlanta, GA. The following outline is suggested:

1. Date and place of birth, family heritage, place in family
2. Religious affiliation/denomination/faith group background
3. Education, including degrees and dates
4. Spouse or partner, date of marriage/union, children
5. Ordination/consecration by what body and when
6. Work experience/ministry
 - a. Prior to ministry
 - b. Congregations served
 - c. Certification dates, centers, supervisors
 - d. CPE supervision dates and places, unique contributions
7. Leadership roles
 - a. Local institutions
 - b. Area, regional and national committees, type and dates
8. Other accomplishments
9. Research, publications, other works
10. Personal accounts and stories
11. Additional comments, anecdotes, hobbies, post-retirement activities
12. Date and place of death; immediate survivors

Send completed copy and photo (email accepted, with photo scanned into document) to:

Rev. Gale Francine Kennebrew, D.Min., Director
Spiritual Care and Clinical Pastoral Education Methodist Le Bonheur Healthcare
188 South Bellevue Suite 316
Memphis, TN 38104

901.516-2328-Office
901.516-8250-Fax

KennebrG@methodisthealth.org